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28 July 1964

MEMORANDUM FOR: Executive Director - Comptroller

VIA: Deputy Director (Intelligence)

SUBJECT: "CIA Briefing" for Selected Liaison Contacts
in Outside Agencies

1. A recommendation having possible Agency-wide interest is contained in paragraph 3 of this memorandum.

2. Over the years many people in the non-UNIB Agencies have served this Agency faithfully and well as liaison or operational contacts. It has, of necessity, been a one-way street and relatively little attention has been paid to acknowledging and encouraging their support beyond the working level contact. Few, if any, have even set foot on Agency property, and their knowledge of CIA as a whole is probably limited to what they have read in frequently inaccurate or misleading newspaper articles and books.

3. I should like to recommend that the Agency launch at the earliest practicable date a program to brief on a need-to-know basis selected, already cleared contacts in other agencies along the following lines:

- 25X1 a. That OTR Briefing Officer, without encroaching on his regular briefing schedules, give his standard "CIA briefing"

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(with variations to suit a particular audience) to small groups of up to 6 persons of the same agency selected by each Deputy Directorate;

b. That guests be given lunch at their own expense in either the Cafeteria or Executive Dining Room in accordance with their rank;

c. That the DDCL, Executive Director, or Deputy Directors participate briefly in the case of the higher level guests;

d. That guests not be limited to senior officials and that working level contacts be accorded equal, if not higher, consideration on the basis of past and potential value to CIA;

e. That each participating Directorate keep an accurate record of who is invited and briefed.

4. A partial list of persons considered to be especially valuable contacts of the Agency is attached. Other directorates may wish to add to this list.

5. [] Chief, Liaison Staff, has informally discussed this proposal with [] of OTR, and has also mentioned the general idea to Chief, FI/Ops, with the thought that DD/P components such as Central Cover, the CI and CA Staffs might want to participate.

JOHN K. VANCE
Assistant Director
Central Reference

Attachment: A/S

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CONCURRENCE:

_____ DD/P	_____ (Date)
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_____ DD, S	_____ (Date)
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_____ DD S&T	_____ (Date)
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Director of Investigations and Security

Mr. Joseph M. Kelly
Deputy Director of Investigations and Security

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Director, Office of Export Control

Mr. Charles B. Clements
Director, Investigations Division
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Mr. Richard W. Lindsay
Chief, Intelligence and Liaison Section
Office of Export Control

Mr. Charles F. Boehm
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Bureau of International Commerce

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First Assistant Commissioner
Patent Office

Mr. William A. Oldbeck
Associate Director for Measurement Services
National Bureau of Standards

Mr. Charles P. Marsden
Chief, Electron Devices
National Bureau of Standards

Mr. John H. Eberly
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U. S. Weather Bureau

Mr. W. George Gould
Office of the Administrator
Maritime Administration

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Bureau of Customs

Mr. Henry J. Bitterman
Director, Office of International Financial Policy Coordination
Office of International Affairs

Captain William O. Strauch
Chief, Intelligence Division
U. S. Coast Guard

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Director, Office of Security

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